

Arts and Sciences Chairs' Council
Monday, March 25, 2019

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Mary McGuire, Vaughn Randall, Steven Broyles, Gregory Phelan, Paul van der Veur, Kathleen Burke, Andrea Harbin, Wendy Miller, David Barclay, Randi Storch, Alexandru Balas, David Dickerson, Paulo Quaglio, Sebastian Purcell, Eric Edlund, Herbert Haines

Absent:, Seth Asumah, Kevin Halpin, and Robert Spitzer

Administrative Update

- March 20 memo from Purchasing from preferred sources – information about supporting local vendors
- School personnel committees are reviewing files, there are 44 in Arts and Sciences
- Scholarship recipients still outstanding nominations – Kelsey has gone, write to Kim Slater
- Still no word from Provost on academic equipment requests
- Email this morning about faculty senate nominations – please encourage faculty to participate
- Spring teaching innovation grant proposals are due March 29
- Direct outreach to faculty who work with student organizations – please share with Bruce and Meghan any faculty
- Request from UPD to report any off campus incidents
- New DSI applications out last week – Due in the middle of summer

Associate Dean's Report

- Overload petition form – significant change to add a reason box for the advisor
- INC agreement form – early draft of an optional agreement form with policies from catalog

Assistant Dean's Report

- Career services might reach out to you to discuss what they can do for your students

Personnel

- Search updates from: Writing, Economics, Communications, Physics, Mathematics, Art
- Send requests to Bruce for next year
- PRODi-G – SUNY extended deadline to July, discussions are ongoing

New Business

- Program and course level student learning outcomes – memo from President/Provost
 - Timeline for SLO initiatives; May 1 with any revisions to program SLOs
 - Details on using Watermark and course level SLOs will be coming out later
 - The Chairs got a separate memo with a printed version of the degree SLOs
 - Discussion/Concerns/Feedback?

- Why have a cut-off at five, why not six?
 - Resistance to the catalog mandate/charge from President – the process seems strange; request for more transparency
 - With the curriculum map is the course level SLO redundant?
 - Super specific SLOs, how is this different than course description
 - Who is the audience for the catalog?
 - Workload concern for generating SLOs for older courses
 - What is the timeline for this?
 - Are we really starting from scratch?
 - What is the plan for course level assessment?
 - Some departments are still waiting to hear back feedback from SLO committee
 - Lots of concerns about updating SLOs and getting the language correct
 - Concerns about vagueness of SLOs especially in advanced courses
 - Why report a vague SLO, the specificity is in the syllabus
 - How do we make the SLOs flexible?
 - How do we write an SLO for a course with a changing topic?
 - Concerns about using course level assessment to review faculty – NO!
 - Feedback on Assessment plans will now fall to the Deans, not the SLO committee
- IPAC (Institutional Planning and Assessment Committee) initiative: Eleven institutional objectives
 - One of the eleven is to promote faculty engagement
 - College would provide support for faculty taking leadership role in professional organizations
 - Service leadership incentive
 - What kind of support do you need?
 - Travel money for professional service, is separate than funding for research
 - Significant service for campus initiative, release time or stipend or administrative support?
 - For example, we have administrative support for Honors
 - SUNY-wide service is under service leadership
 - Is there a sense of criteria or uniform standardization, are there still deals based on details?
 - What do we do with faculty who take on multiple smaller positions
 - What if you can do more with more resources? What is the tool used to get more resources?
 - Time is an issue
 - Being flexible, different people need different things – graduate assistants, travel, release time, training, equipment

- How long will the funds last? One-time or ongoing

Announcements and Deadlines

Joint Chairs Council meets April 8, 2019

Clery Act information due to Chris Austen, UPD by April 24, 2019

DSI self-nominations due to department chairs July 12, 2019